

## President-Elect of the Provincial Council

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Version: January 1, 2013

### TYPE

The **President-Elect** is a voting member of Council, elected by the general membership.

**TERM** (Administrative Bylaw III, S.9)

The **President-Elect** serves in this role for two years, followed by up to two years as President.

**ELIGIBILITY** (Administrative Bylaw III, S.3)

Any member standing for election to a position of President-Elect shall, in the year of nomination and for the two prior years:

- Be in good standing as a member of the Institute.
- Not have been convicted of a criminal offence or under investigation for an alleged offence
- Not be an un-discharged bankrupt.
- Not be under investigation for, or have any record of discipline for, misconduct or incompetence in accordance with the Act.
- Be a resident of Saskatchewan. (*Agrologists Act, 1994, S. 8(3)*)

Note: All the current Provincial Council members are eligible for nomination, except the current President and the current President-Elect.

### RESPONSIBILITIES

To understand the role of the President-Elect, it's useful to first understand the role of the President.

#### President

The **President** guides and coordinates the leadership of the Institute and is its chief representative or spokesperson. The President chairs the Provincial Council and presides over Annual General Meetings. The presidency involves some travelling (approximately 14 days a year) for meetings, making keynote speeches and generally representing SIA. As this role requires a certain time commitment to travel and attend meetings, the President must have strong employer and family support. The President works closely with the Provincial Council and Senior Management.

- Call and preside at meetings of the SIA Council and Executive.
- Have a casting vote only in case of a tie vote.
- Shall be an ex-officio member of all committees.
- Is a signing officer of SIA.
- Prepares an overall report on the year's activities for Institute's records and presents a summary of the report to the Annual General Meeting.
- At meetings provides a brief President's report informing members of the results and activities of the executive and other reports as required.
- Liaise with SIA Branches, other Institutes, the Executive Director & Registrar and other professional groups to keep current with issues and organizational matters.

- Establishes council attendance requirements at the beginning of the year.
- Organizes, with the President-Elect and Executive Director, an annual strategic planning workshop in advance of the Annual General Meeting of SIA.
- Receive and review reports of the Professional Conduct Committee pursuant to s. 30 of the Act.
- Participate as a member of the Executive Committee.

## President-Elect

The two-year term of office as **President-Elect** provides an opportunity to identify priorities to be pursued on assuming the presidency. The President-Elect works closely with the President and Provincial Council and deputises for the President as required, for example, to represent the Institute or chair meetings. The President-Elect shall perform whatever duties the Council may reasonably require, and in the absence of the President, or inability of the President to act, shall perform the duties of the President.

The post of **President-Elect** also involves a similar amount of travelling and representation and therefore demands strong employer and family support. The President-Elect is a full member of the Provincial Council and the Executive Committees.

- Carry out the duties of the President in the absence of the President or if he or she is unable to act for any cause.
- Chair the Nominations Committee.
- Chair of the Admissions/Registration Committee.
- Assume duties as a chair or member of a standing committee as required.

Elected members of the Council are entitled to reimbursement for expenses based on provincial government rates. (Administrative Bylaw III, S.11)

## NOMINATION PROCESS (Administrative Bylaw VI, S.2)

- Ensure the nominee is willing to stand.
- Submit the following:
  - Nomination form along with five supporting signatures of members in good standing
  - Recent digital photo of the nominee

Nominations must reach the office by **February 28**.

### Nominations can be *mailed* to:

Saskatchewan Institute of Agrologists  
 Attn: Nominations Committee  
 #29, 1501 8<sup>th</sup> Street East  
 Saskatoon, SK S7H 5J6

### Nominations can be *emailed* to:

info@sia.sk.ca

## PRESIDENT-ELECT NOMINATION FORM

Please submit the following to #29, 1501 8 Street East, Saskatoon, SK S7H 5J6 or [info@sia.sk.ca](mailto:info@sia.sk.ca) by February 28:

- Nomination Form  Five Supportive Signatures from Members in Good Standing  
 Digital Photo of Nominee

### NOMINEE INFORMATION

Name: \_\_\_\_\_  
*Last Name* *First Name* *Maiden Name*

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Home Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Business #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

### NOMINEE STATEMENT

Provide a brief statement from the nominee on why he/she is interested in serving on the Provincial Council. (Approximately 200 words)

## PRESIDENT-ELECT NOMINATION FORM

### NOMINEE BIOGRAPHY

Provide a brief biography from the nominee, including education and career accomplishments.  
(Approximately 100 words)

### SUPPORTIVE SIGNATURES

The following undersigned Saskatchewan Institute of Agrologists members in good standing nominate the above nominee for the position of President-Elect with the Provincial Council of the Saskatchewan Institute of Agrologists.

\_\_\_\_\_  
*Name of Member*

\_\_\_\_\_  
*Signature of Member*

\_\_\_\_\_  
*Name of Member*

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*Signature of Member*

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*Signature of Member*

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*Name of Member*

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*Signature of Member*

\_\_\_\_\_  
*Name of Member*

\_\_\_\_\_  
*Signature of Member*

### NOMINEE ACCEPTANCE OF NOMINATION

I accept this nomination to the position of President-Elect.

\_\_\_\_\_  
*Name of Member*

\_\_\_\_\_  
*Signature of Member*