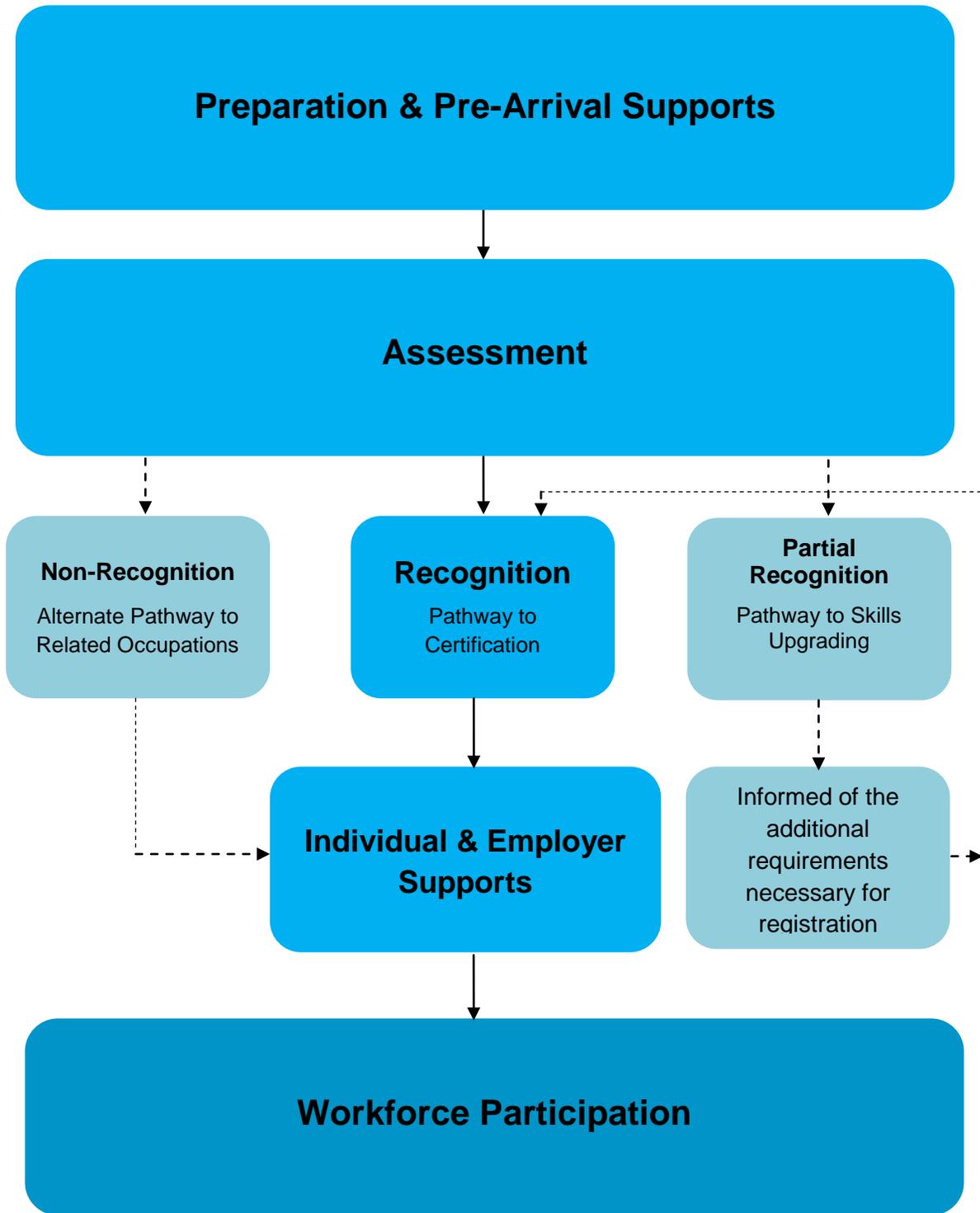


Internationally-Trained Agrologists (NOC 2123) – Process Map

Version: July 30, 2013



Description of Occupation

An agrologist is a science-based professional in agriculture, bioresources, food or the environment, who responsibly teaches, transfers knowledge or conducts research. The growing profession of agrology addresses many of today's critical issues in production agriculture, food safety, bioresources quality and environmental health.

Agrologists are employed by businesses, institutions, governments or are self-employed, serving the agricultural or environmental communities.

National Occupation Classification (NOC) for Agrologists is [2123](#) and [0212](#).

Agrology is a regulated profession across Canada, similar to accountants, doctors, engineers and lawyers. Each province and territory has its own regulator and registration requirements. In Saskatchewan, the **Saskatchewan Institute of Agrologists** (SIA or the Institute) is the regulator.

Alternative Name Variations:

Job titles and descriptions are not the same in every country. Your occupation may have a different job title in Saskatchewan. Even if it is called by the same name, the kind of work you would be required to do may be different than what you have done before: www.saskimmigrationcanada.ca/what-is-my-occupation-called/

- Agricultural Consultant
- Agricultural Extension Supervisor
- Agricultural Livestock Specialist
- Agricultural Soil and Crop Specialist
- Agronomist
- Consulting Agrologist
- Environmental Consultants
- Manager, Environmental Science
- Life Sciences Program Manager
- Manager, Livestock Development
- Farm Management Consultant
- Agricultural or Environmental Economic Policy
- Research Scientist

If you are unsure if your job title is comparable, please contact the Institute.

Description of Regulator

To protect the public, the Saskatchewan Institute of Agrologists regulates the profession of agrology in Saskatchewan, by ensuring its safe, competent and ethical practice. The Institute is responsible for the enforcement of the *Saskatchewan Agrologists Act* and defines professional standards for individuals practicing agrology. The *Agrologists Act, 1994* functions to protect the public from fraudulent actions by those not qualified or not registered to practice agrology.

To work as an **Agrologist** or **Agricultural Technologist** in Saskatchewan, you must be registered with the Saskatchewan Institute of Agrologists and obtain a license to practice. Registration to practice agrology is required by law in Saskatchewan and most other provinces.

The Institute's Act and Bylaws can be found at www.sia.sk.ca.

Immigration versus Registration

Immigration to Canada and registration with the Institute are two separate processes. The Saskatchewan Institute of Agrologists cannot help you immigrate to Canada and an immigration officer cannot help you become registered with the Institute. An immigration officer will assess your agrology education and experience as part of the immigration process, and may nominate you to immigrate to Canada if he or she is confident you can find work and contribute to the economy. But an immigration officer cannot guarantee that the Institute will register you to work as an Agrologist in Saskatchewan. You must contact the Institute and apply to be registered.

Preparation and Pre-Arrival Supports

The basic criteria for membership as an Agrologist may differ in each Canadian jurisdiction. When deciding to settle in Saskatchewan, it is important to contact the Saskatchewan Institute of Agrologists to find the steps required to become registered as a member.

You may contact to the Institute to ask about the requirements and costs for registration and the recommended procedure for a credential assessment prior to your arrival in Saskatchewan, Canada.

Be sure to ask specifically for information on the parts of the process you can do or begin before you leave your home country. For example you may need to:

- Prepare or obtain documents from your home licensing body or educational institution;
- Begin necessary international educational assessment; and
- Begin membership application.

Can the licensing process be started overseas?

Yes the registration process can be started overseas. See the Assessment section below for more information.

Do documents need to be translated?

Yes all documents need to be translated into English, unless the documents are being sent to IQAS.

In the event the document is being sent to the Institute, please have the documents translated to English in Canada and notarized.

Assessment

What documents are required for the application package?

You are required to obtain a Specialized (course-by-course) Assessment of your qualifications from a third party organization such as the International Qualifications Assessment Service (IQAS), as IQAS has a preexisting relationship with the Institute. However, course by course evaluations from other academic credential assessment service agencies (www.cicic.ca) will be accepted. Prior to your arrival in Canada, you can obtain a course-by-course assessment of your educational qualifications from IQAS. As an academic evaluation may take three (3) to four (4) months, please start this process immediately.

Note: IQAS and any other academic credential assessment services charge a fee for this service and these assessments are advisory and do not guarantee recognition of your qualifications for employment or licensure purposes in Canada.

Contact IQAS for more information.

International Qualifications Assessment Service (IQAS)

Alberta Enterprise and Advanced Education
9th Floor, 9942 – 108th Street
Edmonton, AB T5K 2J5
Tel: (780) 427-2655
Toll Free from Saskatchewan: 1-800-999-3965
Fax: (780) 422-9734
Website: www.employment.alberta.ca/iqas

As an **Agrologist**, the criteria for membership in the Saskatchewan Institute of Agrologists is a four year agrology degree (agriculture, bioresources, food or the environment) from the University of Saskatchewan or an equivalent degree from a university or college approved by the Admissions & Registration Committee.

As an **Agricultural Technologist**, the criteria for membership in the Saskatchewan Institute of Agrologists is an agrology diploma (agriculture, bioresources, food or the environment) from the University of Saskatchewan or an equivalent degree from a university or college approved by the Admissions & Registration Committee.

Note: Agrologists can practice agrology unsupervised. Agricultural Technologists cannot practice agrology unless supervised by an Agrologist.

If you are an internationally educated agrologist or agricultural technologist and wish to be registered in Saskatchewan, you will be asked to complete the online membership application. You will need to upload and attach:

- Copy or image of your degree(s) or diploma

Then send the following documents via mail:

- Official academic transcripts, original or notarized
- IQAS “specialized” course-by-course evaluation (IQAS may send this directly to the Institute)

After the above documentation is received in full, your application will be reviewed by the Admissions & Registration Committee.

How long does it take to review and make a decision after a completed application has been submitted (and fees paid if applicable)?

The Saskatchewan Institute of Agrologists' Admissions & Registration Committee meets every six (6) to eight (8) weeks to review applications.

Once all of the documentation has been submitted to the Institute, your application will be reviewed at the next Admissions & Registration Committee meeting. Note, during summer the committee meets less frequently.

Call the Institute to find out when the next Admissions & Registration Committee meeting is scheduled.

Note: As an IQAS evaluation may take up to three (3) to four (4) months, it is recommended you start this process first, before submitting your online application for membership.

Are applicants informed (i.e. electronically) upon receipt of application, or informed about any missing documents or incomplete applications?

Once the application is submitted online, you will receive feedback, indicating if the application was received. Your online application will be reviewed manually and if there is other documentation missing, you will be informed.

You then have up to thirty (30) days to provide any missing documentation.

All applications are destroyed, if all of the necessary documentation has not been received six (6) months after the application was originally submitted unless prior approval has been granted by the Institute.

What are the fees?

Please see the fee chart below.

What do applicants receive upon completion of an assessment? How are they notified?

After the Saskatchewan Institute of Agrologists' Admissions & Registration Committee reviews your application, you will be notified via email.

Following a review of your application, the Admissions & Registration Committee may:

- *Conditionally approve* your registration for membership as an articling member and require you to take additional specified courses (See Partial Recognition section below).
- *Decline* your application (See Non-Recognition section below).
- *Approve* your registration for membership as an articling member (See Recognition section below).

Once you have obtained approval as a registered Articling Agrologist (AAg) or Articling Agricultural Technologist (AAT) you will receive a membership fee invoice.

After payment is received, a receipt containing a membership card will be emailed and you are then permitted to practice agrology.

Partial Recognition – Pathways to Skills Upgrading

What are the steps needed for full recognition?

Contact the Saskatchewan Institute of Agrologists about the Internationally Educated Agrologists Program.

Are there any partial or restricted licensure categories?

If minor deficiencies are found in your education, you may be **conditionally approved for registration** and required to complete particular courses recommended by the Admissions & Registration Committee, while beginning the articling milestones.

These conditionally approved individuals are eligible to practice agrology with restrictions or conditions.

For the course calendar, information about transfer credits and for course registration contact the University of Saskatchewan College of Agriculture and Bioresources.

University of Saskatchewan
College of Agriculture and Bioresources
Saskatoon, SK
Tel: (306) 966-4050
Fax: (306) 966-8894
Website: www.agbio.usask.ca

Non-Recognition – Alternate Pathway to Related Occupations

Where can I find resources and counseling on alternate career paths?

Can-Sask Labour Market Services provides career and employment services to Saskatchewan people in need of information on career and job opportunities, as well as training and/or education options that enable participation in the provincial labour market. The services are focused on matching the skills of Saskatchewan workers with the skill needs of employers.

Can-Sask Labour Market Services
Website: www.economy.gov.sk.ca/LabourMarketServices

Alternative Occupations

If you choose to not continue or do not fulfill the requirements for membership, you may wish to explore the following alternative career paths.

Other Professional Engineers

This unit group includes agricultural and bio-resource engineers, biomedical engineers, engineering physicists and engineering scientists, marine and naval engineers, textile engineers and other specialized engineering occupations which are not classified elsewhere.

Biological Technologists and Technicians

Biological technologists and technicians provide technical support and services to scientists, engineers and other professionals working in fields such as agriculture, resource management, environmental protection, plant and animal biology, microbiology, cell and molecular biology and health sciences, or may work independently in these fields. They are employed in laboratory and field settings by governments, manufacturers of food products, chemicals and pharmaceuticals, biotechnology companies, health, research and educational institutions, environmental consulting companies and resource and utilities companies.

Biologists and Related Scientists

Biologists and related scientists conduct basic and applied research to extend knowledge of living organisms, to manage natural resources, and to develop new practices and products related to medicine and agriculture. They are employed in both laboratory and field settings by governments, environmental consulting companies, resource and utilities companies, chemical, pharmaceutical and biotechnical companies and health and educational institutions.

Landscape and Horticulture Technicians and Specialists

This unit group includes those who survey and assess landscapes; draw sketches and build models of landscape designs; construct and maintain gardens, parks, golf courses and other landscaped environments; advise clients on issues related to horticulture; breed, cultivate and study plants; and treat injured and diseased trees and plants. They are employed by landscape designers and contractors, lawn service and tree care establishments, golf courses, nurseries and greenhouses, and municipal, provincial and national parks, or they may be self-employed.

Architecture and Science Managers

Architecture and science managers plan, organize, direct, control and evaluate the activities of an architecture, landscape architecture, scientific or statistical department, service or firm. They are employed by a wide range of private sector and government establishments as well as by architectural firms and scientific research companies.

Government Managers - Economic Analysis, Policy Development and Program Administration

Government managers in this unit group plan, organize, direct, control and evaluate economic policy, research and programs in areas of government activity such as taxation, international trade, labour markets, transportation or agriculture. They also plan and direct policies and programs to promote industrial and commercial business development in urban and rural areas. They are employed in government departments and agencies.

Recognition – Pathway to Certification

What are the next steps following assessment completion?

After approval, articling members move through the articling process. This may take *up to* three (3) years, but the process may be completed sooner.

The purpose of articling is to increase your awareness and understanding of professionalism, ethics, and the Saskatchewan Institute of Agrologists. Articling also provides an opportunity to be involved in continuing professional development activities to remain current in your scope of practice.

Specific articling milestones include:

- Attend at least two (2) branch activities
- Attend one (1) branch annual meeting
- Attend one (1) provincial annual general meeting
- Attend one (1) articling session at the provincial annual convention
- Complete the online Professionalism and Ethics Course & successfully pass the associated exam with a mark greater than 70%
- Be current on continuing professional development hours

On the Professionalism and Ethics Exam if your mark is less than 70%, you must retake the online course at the standard registration fees. If you are unable to successfully pass this course after writing the exam three (3) times, you will be required to reapply to the articling process, and if accepted, meet all of the articling milestones again before writing the exam.

The articling process must be completed within three years. Failing to do so will require individuals to reapply to become an articling member.

Once all of the articling milestones have been successfully completed you can apply to become a full member – either a Professional Agrologist (PAg) or Agricultural Technologist (AAT) depending on your stream of membership.

Individual & Employer Supports

Are there any mentorship programs?

Individuals who apply to become Articling Agrologists (AAg) have the option of requesting a mentor for the duration of their articling period. The mentor is a contact person for the articling member. Mentors provide a valuable communication link between the articling member and the Institute. It is the articling member's responsibility to request a mentor.

Additionally, an Internationally Educated Agrologists Program (IEAP) is under development, with a projected Fall 2014 start date. This program would include Canadian agrology courses, Canadian workplace culture and workplace training.

If you require a mentor or more information on the IEAP, please contact the Institute.

How can I contact an immigrant-serving organization?

A Regional Newcomer Gateway exists near you and will provide you with a list of community resources and services as you settle in your community, including: language assessments, settlement advising, career and employment services and community groups.

Regional Newcomer Gateway

Website: saskimmigrationcanada.ca/immigration-gateways

Where can I find information on financial support programs?

The Immigrant Access Fund (IAF) provides micro loans (low-interest loans) to new immigrants in order to assist them in obtaining Canadian accreditation or training that will allow them to obtain employment in their field.

Are you eligible?: www.iafcanada.org/how-to-apply/are-you-eligible

Common Questions: www.iafcanada.org/common-questions

Contact the IAF: www.iafcanada.org/contact

Immigrant Access Fund

#2A, 511 1st Avenue North

Saskatoon, SK S7K 1X5

Tel: (306) 974-4856

Website: www.iafcanada.org

Where can I find information on living in Saskatchewan?

Living in Saskatchewan: saskimmigrationcanada.ca/living

Where can I find information on working in Saskatchewan?

Working in Saskatchewan: saskimmigrationcanada.ca/working

Search for a career: www.saskjobs.ca

Workforce Participation

After my assessment is complete and I am deemed eligible to work, what next?

All approved individuals are eligible to practice agrology and begin working immediately.

Note: Agrologists can practice agrology unsupervised. Agricultural Technologists cannot practice agrology unless supervised by an Agrologist.

Full Member (Professional Agrologist or Agricultural Technologist) Request

After successfully completing all of the articling milestones, you may now apply to be a full member of the Saskatchewan Institute of Agrologists. Two written references are required for completing the full member request. The references must be from practicing professionals.

Individuals wishing to apply to become a full member may obtain the necessary information and application form on the Institute's website – www.sia.sk.ca.

Annual Continuing Professional Development Requirements

Continuing professional development (CPD) is the specific activities that members do to remain current in all aspects of their specific scope of practice. CPD demonstrates a member's competence as a practicing professional.

There are over forty scopes of practice within the profession of agrology. As members self-declare their scope of practice, they also self-declare the CPD activities that they believe keep them current and up-to-date in their particular scope of practice. It is up to each individual to determine the appropriateness of CPD as it relates to their scope of practice. For example:

CPD may Include: Conferences, workshops, courses, reading journals, seminars, scientific meetings and webinars.

*CPD Does **Not** Include:* Reading farm papers, trade shows, fairs and exhibitions.

Annually an online record of continuing professional development (CPD) must be completed by all members, demonstrating a minimum of 150 hours of CPD over three (3) years.

As a regulatory body, the Institute is expected to be able to assure the public that members are maintaining competency and practicing ethically. All members are to obtain a minimum of 150 hours of CPD over 3 years Annual CPD hours must be submitted by December 31 of each year.

Fees

Description	Fee	When/How to Submit	Documents to be Submitted
Application Stage			
Articling Application Fee	\$200.00	To the Institute with the Institute's Online Application	<ul style="list-style-type: none"> • Official academic transcript(s); • Copy of degree(s) or diploma(s); • International Qualifications Assessment Service (IQAS) Specialized (course-by course) Evaluation; and the • SIA Membership Application Form.
Assessment Stage			
IQAS Specialized Evaluation	\$200.00	To IQAS with their application	To Be Determined by IQAS
Examination Stage			
Branch Activities	\$20.00 to \$30.00	To Institute, when attending Branch Activity	N/A
Branch AGM	\$20.00 to \$30.00	To Institute, when attending Branch AGM	N/A
Provincial Annual Convention	\$200.00 to \$300.00	To Institute, when registering online for convention	N/A
Professionalism & Ethics Course & Exam	\$200.00	To Institute, when registering online for course	N/A
Membership Stage			
Articling Agrologist (AAg) – 1 st Year	\$192.50	To Institute, after acceptance	N/A
Articling Agrologist (AAg) – 2 nd Year and Ongoing	\$385.00	To Institute, after acceptance	N/A
Professional Agrologist (PAg)	\$385.00	To Institute, ongoing annually	N/A
Articling Agricultural Technologist (AAT) – 1 st Year	\$137.50	To Institute, after acceptance	N/A
Articling Agricultural Technologist (AAT) – 2 nd Year and Ongoing	\$275.00	To Institute, after acceptance	N/A
Agricultural Technologist (AT)	\$275.00	To Institute, ongoing annually	N/A

Additional taxes, may be applicable. Prices in effect as of January 1, 2014.

Wages for Agrologists in Saskatchewan

Wages depend on job requirements and work conditions. They also vary between regions, for reasons such as location, labour agreements, and the availability of workers. The wages below are estimated before taxes.

Wage (\$/hour)		
Low	Mean	High
\$32.32	\$39.15	\$42.39

[Source: [Alberta Occupational Profiles - Agrologist](#) – As of September 2011]

The [Working in Canada Tool](#) (www.workingincanada.gc.ca) can help you find detailed information on:

- The demand for your occupation in Saskatchewan
- Some of the jobs currently available across the province
- How much you can expect to earn
- Who the employers are in a particular region of the province

Contact Information

For more information on the Institute visit www.sia.sk.ca, which includes information about continuing professional development events, agrology related job postings, the *Agrologists Act* and the Institute's bylaws.

Saskatchewan Institute of Agrologists

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