

1.1.4 Farming Representative

Version: December 2020

TERMS OF REFERENCE

Chapter:	Governance		
Approved by:	Provincial Council	Member Term:	3 Years, (maximum of 2 consecutive terms of 3 years)
Enforced by:	Provincial Council	Effective Date:	December 9, 2020
		Approval Date:	December 9, 2020
		Replaces Version:	July 27, 2016

TYPE

1. The Farming Representative is a voting member of council, elected by the general membership. (*The Agrologists Act*, Section 8 (2); (Administrative Bylaw #23).

TERM

2. The Farming Representative is an elected member serving on Provincial Council for up to two consecutive terms of three years each, unless specifically appointed for a shorter period to fill a vacancy. (Administrative Bylaw #25).
3. After service for two consecutive terms, the Farming Representative shall not be eligible for re-election or re-appointment until one year has lapsed. (Administrative Bylaw #26).

ELIGIBILITY

4. Any member standing for election to a position of Farming Representative shall, in the year of nomination and for the two prior years must meet the qualifications as outlined in Administrative Bylaw #21.
5. Be a resident of Saskatchewan (*The Agrologists Act*, s 8 (3))

PROVINCIAL COUNCIL OVERVIEW

6. The SIA Provincial Council is responsible for the overall governance and strategic and professional direction of the Institute, as stipulated by *The Agrologists Act* and the Administrative and Regulatory Bylaws. It establishes priorities, has oversight of SIA's activities and oversees budgets. It is focused on strategic issues and provides guidance to the President, President-Elect and the Executive Director/Registrar

RESPONSIBILITIES

1. Work in conjunction with other councillors to provide leadership and direction to the Institute.
2. Represent Saskatchewan farmers and ensure major agrology related farming issues are communicated to council.
3. Attend Provincial Council meetings and other council committee meetings as required. This typically includes four to six in-person meetings per year. Business may also be conducted by email and virtual conference (phone and video conferencing).
4. Act in concert with others on council and support council in speaking with “one voice”. It is each councillors’ responsibility to fully engage in discussion and debate at the council table. However, it is also their responsibility to hold details of the debate in confidence and to accept and report on the final decisions of council to the membership, regardless of whether their personal opinion and/or position may differ from the majority. (refer to Confidentiality Agreement, #2.3.4)
5. Ensure any public comments related to SIA or its operations are made by the Institute’s appointed spokespeople, the President of Council or the Executive Director/Registrar, as per policy # 3.7, Spokesperson & Media requests.

TRAVEL & EXPENSES

6. Commit to volunteer approximately 8 days a year for travel and meetings. As this role requires a certain time commitment, the farming representative must have strong employer and family support.
7. Elected members of the council are entitled to reimbursement for expenses based on provincial government rates. (*The Agrologists Act, s 8 (4)*); (*Administrative Bylaw #29*).

NOMINATION PROCESS

8. Ensure the nominee is willing to stand.
9. Submit the following:
 - Nomination form along with five supporting signatures of members in good standing, and
 - Recent digital photo of the nominee.
7. Nominations must reach the SIA office six weeks before the Annual General Meeting by email or mail.

FARMING REPRESENTATIVE NOMINATION FORM

Note: This form is available on the SIA website at <https://sia.sk.ca/provincial-council/>.

Submit the following to info@sia.sk.ca six (6) weeks prior to the Annual General Meeting:

- Nomination Form
- Five supportive signatures from registered agrologists in good standing
- Digital photo of nominee

NOMINEE INFORMATION

Name: _____
Last Name *First Name* *Maiden Name*

Employer: _____ **Position:** _____

Home Address: _____

Business Address: _____

Home #: _____ **Business #:** _____ **Cell #:** _____

Email: _____

NOMINEE STATEMENT

Provide a brief statement (approximately 200 words) from the nominee on why they are interested in serving on the Provincial Council.

FARMING REPRESENTATIVE NOMINATION FORM

NOMINEE BIOGRAPHY

Provide a brief biography (approximately 100 words) from the nominee, including education and career accomplishments.

SUPPORTIVE SIGNATURES

The following undersigned Saskatchewan Institute of Agrologists registered agrologists in good standing nominate the above nominee for the position of Farming Representative with the Provincial Council of the Saskatchewan Institute of Agrologists.

Name of Registered Agrologist

Signature of Registered Agrologist

Name of Registered Agrologist

Signature of Registered Agrologist

Name of Registered Agrologist

Signature of Registered Agrologist

Name of Registered Agrologist

Signature of Registered Agrologist

Name of Registered Agrologist

Signature of Registered Agrologist

NOMINEE ACCEPTANCE OF NOMINATION

I accept this nomination to the position of Farming Representative.

Name of Registered Agrologist

Signature of Registered Agrologist